



## CEDAR PRIMARY SCHOOL

15, Cedar Avenue, Singapore 349700

(Tel) 62885633 (Fax) 62830113 (Website) <http://www.cedarpri.moe.edu.sg>

*Vision: Every Cedarian a Lifelong Learner, a Person of Character*

*Mission: Nurturing Enthusiastic Learners and Responsible Citizens*

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8 Jan 2018

Dear Parents/Guardians,

### 2018 TERM 1 NEWSLETTER

#### 1. School Directions

Our school vision remains as *"Every Cedarian a Lifelong Learner, a Person of Character"*. Every Cedarian understands that learning never stops. Each of them loves learning and will pursue continuous learning throughout his/her life. The school also aspires to groom every Cedarian into individuals with robust character, rooted in values. Through our school programmes, we hope to enable them to understand that they are never too young to contribute to society.

We have three strategic thrusts to develop the whole child:

- Nurturing Lifelong Learners
- Developing Cedarians of Character
- Pursuing Staff Excellence to build capacity and competency in Teaching, Administrative Efficiency and Customer Service – this thrust focuses on equipping our staff with the know-how to support our efforts for our students.

Our school mission and CEDAR Values remain the same.

***Mission:*** *Nurturing Enthusiastic Learners and Responsible Citizens*

***Values:*** *Courtesy, Care, Enthusiasm, Determination, Adaptability, Responsibility*

The school adopts four key approaches in providing a school environment that is hospitable for learning and growth:

- A positive school tone of care and discipline
- A vibrant and stimulating learning environment
- A green and health-promoting school
- A safe and secure environment - something of paramount importance given the redevelopment of the school campus. We continue to exercise vigilance and seek the cooperation of students and parents in adapting to temporary adjustments as the redevelopment progresses.

The school aspires to forge a school culture that is anchored by inclusiveness and affiliation (*For Cedar and Cedarians!*) and one that is propelled by learning and excellence (*From Good to Great!*).

We firmly believe that parents are the school's supportive and collaborative partners in growing our students and contributing to their success in learning. We aim to cultivate a home-school partnership that is enriched with mutual respect, trust and cooperation and that has a shared focus on the child.

#### 2. Parents' Access to School Website

You can now download briefing slides on presentations done for you from our school website. To access the site for parents, you need to visit <http://cedarpri.moe.edu.sg/cdps/for-parents>.

Alternatively, you can visit our school website and click on the link "For Parents" located at the top right corner.

### 3. Correspondence and Homework File

Starting this year, all teachers in Cedar Primary School will be using the Correspondence and Homework File (**An A4 One-button File - Orange**). This file is specifically for:

- (a) Homework for the day
- (b) Incomplete classwork
- (c) Letters to parents
- (d) Consent forms (i.e. those that have to be returned to the Form Teacher)

Kindly remind your child not to use this folder to keep any other forms of class assignments (e.g. drawings). We do hope that, by using this folder, the communication between school and home will be improved.

Enclosed too is our Information Sheet on the School Policy on Homework for your reference.

### 4. School Talent Management Form

As previously shared in 2017, we are collecting input from our **P1-P6 students** to identify the talents and interests of all Cedarians. This is to help us provide suitable platforms and opportunities to manage and grow our talented Cedarians. If your child has certain interests/talents or has achieved any **new level of achievement outside school**, we would like to hear about it.

Kindly fill up our **School Talent Management Form** at <http://tinyurl.com/2018TalentManagement> as and when your child/ward has achieved a new level of achievement outside school.

### 5. Appreciation And Welcome

The following members of the school community have left our school to pursue the next chapter of their careers. We express our deepest appreciation to them for their dedicated service and contributions to our school and Cedarians:

- Mr Quek Kim Chwee, Teacher
- Mr Jason Lee, Teacher

We welcome the following new members to our Cedar family:

- Mr Travis Neo, Teacher
- Miss Wang Yuwei, Teacher
- Ms Yee Hsueh Chyi, Teacher
- Ms Tricia Foo, Teacher
- Ms Cheryl Lam, Teacher
- Mdm Tang, Teacher

We also welcome back Mrs Gesan.

### 6. CEDAR Celebrates The Class of 2017!

Congratulations to our Class of 2017! We are very proud of the Class of 2017 for their fine performance and wish our Cedarians the best as they move on to secondary school and a new chapter of their lives!

<b>Indicator</b>	<b>School</b>	<b>National</b>
Pass Rate in English Language	97.3%	96.7%
Pass Rate in Mathematics	81.7%	85.2%
Pass Rate in Science	94.3%	90.4%
Pass Rate in Chinese Language	100%	96.3%

<i>Indicator</i>	<i>School</i>	<i>National</i>
Pass Rate in Malay Language	100%	97.8%
Pass Rate in Tamil Language	100%	96.7%
Pass Rate in Higher Chinese	100%	97.9%
Pass Rate in Higher Malay	100%	100.0%
Pass Rate in Higher Tamil	100%	99.4%
Pass Rate in Foundation English	100%	97.5%
Pass Rate in Foundation Mathematics	90.9%	88.1%
Pass Rate in Foundation Science	88.9%	93.5%
Pass Rate in Foundation Chinese	100%	96.1%
Pass Rate in Foundation Malay	100%	99.2%
Pass Rate in Foundation Tamil	100%	97.2%

Seven Cedarians were successful in the Direct School Admission Exercise, charting their diverse pathways in the following schools: Anderson Secondary School, Bowen Secondary School, CHIJ (Katong), Nanyang Girls' High School, National Junior College and St. Gabriel's Secondary School. One Cedarian was accepted into the Integrated Programmes (IP) of Singapore Chinese Girls' School. Well done and all the best, Cedarians!

## 7. Management Of Traffic Situation

To ensure the safety of the school community, the school continues to monitor the traffic conditions in the morning and at dismissal time. We would like to highlight the following road safety measures for all to note. We seek your fullest cooperation and kind support in the implementation.

### *Measures to Ease Traffic Conditions in the Morning*

For parents/guardians who drive their child/ward to school in the morning, please take note of the following:

- Between 7am to 7.40am, parents/guardians can drive into our school premises and drop off their child/ward at the school porch.
- From 7.40am, all school gates will be closed and parents/guardians are to drop off their child/ward at the security post. (Please note that students who report to class after 7.40am are considered late for school.)
- For your child's safety, please ensure that he/she alights from the left side of your vehicle.

### *Measures to Ease Traffic Conditions at Dismissal Time*

Please continue to comply with the following measures which serve to facilitate the safe dismissal of our students and ease the traffic conditions outside the school for both parents/guardians and residents in Sennett Estate.

- Parents who are driving are requested to stop their vehicles in a single file **on the left side of Cedar Avenue** while waiting for their children. Please avoid stopping on the right side of the Avenue or abreast to another vehicle as this will obstruct the flow of traffic. Alternatively, you may drive into the school **after 2.05pm on Mondays-Wednesdays and 1.35pm on Thursdays and Fridays after the school buses have left during wet weather**. Please exercise the same consideration should you park your vehicle in adjoining streets e.g. Butterfly Avenue, etc.
- Parents are also encouraged to stop their vehicles further down Cedar Avenue, next to the field and beyond.
- Parents who are walking their children home from school and heading towards the direction of Aljunied Road and Joo Seng Estate are encouraged to wait for their children at the pedestrian shelter outside the school, along the pavement.
- In view of the construction of the Indoor Sports Hall, please take note of the traffic/dismissal arrangements after 2.30pm on school days, shared with you in the Term 1 Calendar document.

### 8. Photo-Taking For Ez-Link Card (For P1 And P6 Students Only)

The photo-taking exercise for the EZ-Link Card will be conducted on **Friday, 2 February 2018** for **P1 and P6 students only**. We seek your support in reminding your child/ward to be neatly dressed in their **school uniform** for photo-taking. Jewellery and PE attire are not allowed for the photo-taking exercise.

Students **who are absent for photo-taking** are to submit a recent passport-sized photograph to the school office by **Monday, 5 February 2018**. The student is to be in school uniform in the photograph which should be in colour and taken full-faced against a white backdrop. The following information should be written clearly on the reverse side of the photograph:

- **Name of Student**
- **Student's Identity Number (Birth Certificate or Foreign Student Pass)**
- **Name of School**
- **Class**

### 9. GEP Screening and Selection Exercises for P3 Students

Please be informed that the tentative schedule for the two stages of the GEP Identification Exercise 2018 is given below:

Dates	GEP Screening and Selection Exercises
24 August 2018 (Friday)	<b>a) GEP Screening Exercise</b> (English Language and Mathematics) Shortlisted students will be invited to participate in the Selection Exercise.
16 & 17 October 2018 (Tuesday and Wednesday)	<b>b) GEP Selection Exercise</b> (English Language, Mathematics and General Ability) Successful students will be invited to join one of the GEP centres sited at selected primary schools. The results of the 2018 Selection Exercise are released in early November 2018.

### 10. Committee Matters

#### **English Committee Report by Ms Marianne Ha & Mdm Maimon**

- **Achievements in 2017**

Our Cedarians did us proud at various English national competitions, specifically in the areas of Writing and Debating. In the area of Writing, four of our students had their essays published in a national compilation. As for Debating, our P6 Team placed top 8 in the national Wits & Words (Division 2) tournament and Top 5 (South Zone). Our P5 Debating team also showed great promise, including one member clinching the coveted Good Speaker Award at the Primary Schools Debate Open (PSDO) and several other members being named 'Best Speaker' in their respective rounds in the PSDO and Raffles Institution Inter-Primary School Debate Tournament. Congratulations to our Cedarians for their good sportsmanship and performance!

- **Highlights in 2017**

2017 was rich with learning experiences through the formal curriculum and co-curricular programmes such as the Learning Fest, which was enhanced by the school's partnership with the National Library Board (NLB). Oral communication skills were honed and budding writers inspired through fun-filled learning activities such as storytelling sessions and book talks by NLB, and in-house publishing where students had their stories printed in storybook form and placed in the library for their peers to read. Our students also experienced Speech & Drama and Debating programmes.

- **Focus for 2018**

In 2018, the school will continue to provide opportunities for Cedarians to love and learn English through innovative pedagogies in the classroom and exciting co-curricular programmes and events. One of the key programmes will focus on developing our Cedarians into Effective Communicators. Through class-based and out-of-class lessons, platforms and competitions, we aim to help our students communicate more effectively, collaborate more effectively with others and articulate their reasoning more persuasively.

***Mother Tongue Committee Report by Ms Serene Tee***

- **Achievements in 2017**

The Mother Tongue Department participated actively in various National Chinese Language and Tamil Language Competitions and won many accolades for the school. At the school level, there were also many Chinese Language competitions organised for P1-P6 students. We congratulate our Cedarians for their sterling performance.

- **Highlights in 2017**

Some of the programme highlights for the Mother Tongue Department included Cedar MTL Fortnight 2017, Cedar P4 Cultural & Language Camp 2017, P1 to P4 Theatrical Experience for CL, festive celebrations as well as Learning Journeys for P1 to P6 students.

- **Focus for 2018**

The Mother Tongue Department has planned the following activities to enrich the students' understanding and appreciation of the Mother Tongue languages:

- Cedar MTL Fortnight 2018 (**2 April to 13 April**)
- Cedar P4 Cultural & Language Camp 2018 (**11 April**)
- Holistic Assessment for P1, P2, P3, P4, P5 and P6 students
- Oral Assessment using video for P3, P4, P5 and P6 students
- New P4 Curriculum

At the same time, we are looking to:

- Develop an ICT-enriched learning environment
- Embark on purposeful learning journeys for P1 to P6 students
- Participate in school-based, national and international competitions.

We look forward to our Cedarians actively participating in the aforementioned.

***Mathematics Committee Report by Mrs Elaine Loke***

- **Achievements/Highlights in 2017**

The school garnered 1 High Distinction, 8 Distinctions, 29 Credits and 7 Merits in International Competitions and Assessments in Mathematics. At the National Mathematical Olympiad of Singapore, 3 Bronzes and 8 Honourable Mentions were attained.

- **Focus for 2018**

In 2018, the school continues to provide learning experiences to stimulate and cultivate creative problem-solving skills in our students. The Math activities conducted in and out of the classroom allow our students to discover the relevance of mathematics in everyday life and apply mathematical concepts and skills to solve real-life problems. Cedarians can look forward to the use of concrete manipulatives and electronic devices such as iPads in solving problems. In addition, our students will also be provided opportunities to access a variety of open-ended tasks.

The school aims to cultivate, enhance and sustain our students' interest in the learning of Mathematics and develop them into confident, self-directed and resilient life-long learners.

### ***Science Committee Report by Ms Sandy Lim and Mdm Zulia Said***

- **Achievements/Highlights in 2017**

The school has always adopted a holistic approach to environmental management and developing students to be active contributors. We are currently working on enhancing the school garden with the upgrading of the school compound and we look forward to continuing our efforts in educating Cedarians about the importance of sustaining a green environment.

2017 has been a fruitful year for the Science department. Cedar Primary School has once again achieved the Sustained Schools Green Audit Lotus Award. This is the pinnacle award by the Singapore Environmental Council and it affirms our efforts to promote social responsibility. We have also clinched the Certificate of Excellence for the Green Schools @ South East Award 2017.

The school has garnered many awards in support of our curriculum. We have achieved eight Distinctions in the International Competition and Assessment for Schools and twenty awardees were recognised in the International Science and Math Olympiads (Japan). We have also achieved a Silver and a Bronze award in the Singapore Primary Science Olympiad (SPSO).

- **Focus for 2018**

In 2018, we will continue in our efforts to develop Cedarians into Effective Communicators and Creative Thinkers.

Students will be identified and they will be given opportunities to participate in activities such as Excellence 2000 (E2K) Science Programme Singapore and the Science Olympiad.

P3 and P4 students will be engaged in learning Science using ICT tools such as iPads. As such, the activity books for both P3 and P4 Science have been replaced by activities designed by the teachers.

With the exciting Science Programmes ahead, we seek your partnership in supporting your child in their journey in learning Science.

### ***Aesthetics Committee Report by Mr Jabbar Jaafar***

- **Achievements/Highlights in 2017**

2017 was filled with many performances by our Creative Dance Troupe. One of the highlights was the performance organised by the Gardens by the Bay where the students performed a dance item that depicted the importance of growing a garden in our own backyard. Integrating the love for Mother Nature into a dance piece and performing in front of a large crowd definitely gave our dancers a positive experience.

2017 was also the first time Cedar Primary School was represented in a Dancesports Competition. Loy Zee Kei Eleanor put up a great show and definitely gained invaluable experience during the competition. Haylie Tan Erin was also involved in many External Performing Arts competitions and emerged successful in most of them. Well done, Eleanor and Haylie!

- **Focus for 2018**

With the aim of nurturing a life-long love and appreciation of the arts in our students, the school will continue to provide an enriching broad-based art experience for our students. The art programmes are customised with the aim of equipping our students with relevant experiences, infusing the joy of learning in the process. Enrichment programmes will be integrated into the music curriculum to promote creativity and innovation. Upper primary students will be given the opportunity to use thinking skills when creating their art pieces in the digital media. Students with

talents in the Arts will be identified and given the relevant platforms to further develop their potential.

In an effort to deepen our students' social, cultural and historical awareness, we will continue providing our students with opportunities to develop an appreciation of the local multi-cultural heritage and global culture. This year, we are pleased to inform you that we are working with the ministry to look into our Art Scheme of Work (SOW) and, hopefully through the new SOW, we will be able to surface more talents in the Arts scene.

We will also be participating in the Singapore Youth Festival (SYF) Performing Art Exhibition organised by the Ministry of Education. This is a national platform that provides opportunities for our students to showcase their artistic talents and to promote art appreciation in our school.

### ***Creative and Inventive Thinking Committee Report by Ms Ng Chun Hui***

#### **• Achievements/Highlights in 2017**

The year 2017 was filled with many thought-provoking and fun-filled programmes that aimed to broaden our students' perspectives and encourage them to think out of the box. *Creativity Fest* was conducted for students to enable them to share their ideas and prototypes with their peers. The *Pay It Forward programme* has also been conducted for our graduating cohort with the aim of enabling them to understand and appreciate the purpose of contributing back to the society by tapping on their capabilities and strengths. All of the students were engaged and came up with interesting and feasible suggestions that could benefit the school community.

The school is also proud to have clinched the following awards:

- Sony Creative Science Award organised by Science Centre Singapore
  - 2 Merit Awards in the Whizkid category
  - Blue Ribbon Award for teacher-in-charge, Ms Natalie Chan
  - Blue Ribbon Award for mentoring, Ms Ng Chun Hui
- Tan Kah Kee Young Inventors' Award (Top 27 National)
- Tan Kah Kee Young Inventors' Award (Top 7 National) – Commendation Award

Cedar Primary School was also shortlisted for Singapore Day 2017 held in Melbourne, to share its foray in promoting creativity and inventiveness within the curriculum. Visitors to the event were impressed with our artefacts and gave positive feedback.

#### **• Focus for 2018**

All students can look forward to having a period of CIT every week where they will be encouraged to exhibit and develop their creative and inventive thinking skills individually and in teams. They will also be encouraged to apply some of the idea-generation and focusing tools in both their academic and non-academic subjects, where relevant. Through the CIT programme, our students would become more curious learners who are able to tolerate ambiguity and demonstrate flexibility and fluency in their thinking.

### ***Character & Citizenship Education (CCE) Committee Report by Mdm Faridah & Ms Durrah***

#### **• Achievements/Highlights in 2017**

Form & Co-form teachers conducted lessons that teach values and social-emotional competencies, with lessons covering the CEDAR Values, Social-Emotional Competencies, Civics and Moral Education and youth issues such as Cyber-wellness. At the end of each lesson, students are expected to 'Recap & Reflect' on the learning that they have gleaned.

The "Star of Cedar" awards were given out on a quarterly basis to recognise students who demonstrated the CEDAR Values very strongly and who showed great care and responsibility for their classes.

#### National Education (NE)

The school's National Education (NE) seeks to nurture students to become concerned citizens who have an Awareness of history and heritage; have a sense of Affiliation to the community and nation; and take Action by contributing and serving the community.

Highlights of the NE plan were:

- the commemoration of Total Defence Day, International Friendship Day, Racial Harmony Day and National Day;
- NE-rich Learning Journeys for every grade level;
- the 'Four Houses, One Cedar' House System; and
- the explicit teaching of citizenship concepts through Social Studies. These concepts are further reinforced through all subjects.

#### PALS

At Cedar Primary School, we have a firm belief that parents are the school's supportive and collaborative partners in growing our students and contributing to their success in learning. We invite parents to form an even stronger partnership with the school by becoming a member of our parent support group, PALS. If you are interested in playing a part in this home-school partnership, please fill up the online form at <https://tinyurl.com/CedarPri-PALS>. You can also view our events through our Facebook page 'Cedar Primary PALS'.

#### Family Matters @ School

This is our fifth year running the Triple P programme in collaboration with Ministry of Social and Family Development (MSF). This programme aims to equip the P3 and P4 parents with parenting skills to better support their children. Parents are invited to attend seminars and the one-to-one consultancy sessions with certified professionals engaged by MSF. We received much positive feedback from parents who have attended these sessions.

#### VIA

Our community involvement programme, Values in Action, in 2017 was a success with support from our partners such as Thye Hua Kwan Senior Activity Centre and St John's Home for the Elderly. We will continue to seek opportunities for the children to practise what they have learnt in their CCE lessons.

#### • **Focus for 2018**

##### VIA

This year, we will continue with our Canteen Clean Up programme to inculcate a sense of responsibility in our Cedarians. In line with the MOE's initiative, we will also continue with the Daily Clean-up, which takes place in the last five minutes of the day. Students will be taught to take care of their classrooms in the Daily Clean-up.

#### ***Student Leadership & Management Committee Report by Miss Ng Ting Ting, Ms Vivian Chiau Mdm Gloria Tse and Ms Kamariah***

##### • **Achievements/Highlights in 2017**

##### Student Leadership

Our school's Learning for Life Programme (LLP) focuses on Community Service and Student Leadership. We aim to develop Upstanding Leaders who are civic-minded and who stand up for



the right values. The school continues with the 3-level Student Leadership structure which provides opportunities for all students to take on leadership roles at class-level, team-level and school-level. We have adopted The Leadership Challenge Model (MICEE Principles) in our student leadership development approach and aim to develop our student leaders in the following competencies: Positive Role-modelling, Active Contribution, Creative Thinking and Effective Communication.

In 2017, we also developed the Sports Leadership structure to give our students more opportunities to develop and demonstrate their leadership skills in sports. The structure is similar to our Talent Management model which consists of PE Leaders, Sports Leaders and House Captains being at the pinnacle of the structure.

We ended the school year with a joint leadership camp involving student leaders from our school and MacPherson Primary School. Through a range of experiential activities, students from both schools learnt teambuilding and project management skills.

- **Focus for 2018**

- Student Leadership

In 2018, we will continue our efforts in conducting Student Leadership camps and workshops for the various levels of student leaders. Riding on the success of our first joint leadership camp last year, we will be planning for more joint activities to help the student leaders from both Cedar Primary School and MacPherson Primary School to bond.

- **Focus for 2018**

- Student Management

We strive to maintain a positive tone of care and discipline in 2018, with the continuation of its discipline and safety programmes. Our Discipline Mistress, Ms Noor Kamariah, leads in the managing of whole-school discipline and also in the handling of disciplinary cases.

The approach taken for all disciplinary cases is the belief that all our Cedarians can learn and can grow to be the best that they can be. Students will be issued a reflection form to complete as the first step towards self-improvement.

Parents are strongly encouraged to go through the school rules that can be found in our "Pupil's Handbook". As we want to maximise the students' attention in their learning in school, toys are not allowed in school. The use of mobile phones by students is only for emergency purposes.

We seek your partnership in instilling the concept of self-discipline and to reiterate the school rules and consequences to your child in order to make Cedar Primary School a safe, healthy and happy school for all Cedarians.

### ***Sports & Health Committee Report by Mr Jabbar Jaafar and Mr Ilyas***

- **Achievements in 2017**

The year 2017 was filled with many exciting and fun-filled programmes that had a positive impact on our students in the areas of health and physical fitness as well as in the character development. Outdoor Education for P3, P4 and P5 were conducted to inculcate the spirit of resilience and CEDAR values in our students in a fun and non-threatening way. Students were given opportunities to experience new sports such as Dance Sports, Tag Archery, Capoeira, Inline Skating and Bowling through the Sports Education Programme. Sport and Health Carnival and Games Fiesta provided a platform for students to showcase their talents in the sporting arena. Through the home-school-

community partnership, our **Go for H3** (Hope, House and Health) programme manage to raise \$10 881, in aid of Potong Pasir Community Club's ROSE Programme.

In the area of Physical and Health Education, most of our students reflected a high level of competency in their acquisition of sports skills as well as their knowledge on health and fitness issues. 87% of our P2 to P6 students participated in CCAs and were involved in external competitions. Our Sports Participation Index increased to 0.8 from 0.6.

- **Focus for 2018**

This year, the committee will introduce a half-day Outdoor Education programme to the Primary 2 pupils. This programme aims to develop our P2 students into individuals who are more physically resilient and mentally robust.

The committee will look into managing our Talent Development Programme closely and ensuring that students with talents are given enough opportunities and platforms to further develop their talents. We also hope that parents/wards will continue to surface their child/ward's interests and talents to us. This will definitely help us to better plan and manage the Talent Development Programme.

#### ***Information and Communications Technology Committee Report by Mr Ivan Foo***

- **Achievements in 2017**

The year 2017 has seen ICT in Cedar Primary soaring to greater heights. We introduced SPID – **Succeeding with inquiry-based Practice In Deepening Learning** – to our P3 students during their Science lessons. These lessons are carefully planned and crafted to provide challenging learning goals and students are actively engaged in the entire learning process. With the aid of technology, students develop capacity for reflection and perseverance in the face of challenges. They also learn how to provide high-quality feedback and encouragement to others.

We also had a wide range of activities and programmes throughout the year that cover the different domains of cyber wellness.

The school is also proud to have clinched the Platinum Award in the annual National Coding Competition organised by MOE.

- **Focus for 2018**

The committee will continue to improve the quality of the ICT-enriched lessons. SPID will also be introduced to the P4 students during their Science lessons.

We will also look to groom our next batch of Cyber-wellness Ambassadors to lead in more programmes that aim to make the Internet a safer place for our students to navigate and to learn in. To encourage parent involvement in the education of cyber wellness, the committee also has plans to conduct more cyber-wellness workshops/talks for parents.

We continue to do our best to provide a vibrant learning environment for our students and look forward to an enriching year with them bolstered by your continued support of our efforts.

For Cedar and Cedarians!



Mrs Sara de Souza  
Principal

## 2018 HOMEWORK POLICY: INFORMATION SHEET FOR PARENTS

### VALUE OF HOMEWORK

Homework enables students to practise the skills taught and process the information learnt, resulting in better understanding and retention of learning. Through homework assignments, students have the opportunities to learn outside the classroom and nurture greater self-discipline, time management and a sense of independence. In the process, students cultivate good study habits and positive work ethics.

### ROLE OF PARENTS

Parents play an important part in the children's education. Parents can consider doing the following to support their children in their learning.

- Check the child's Pupils' Handbook daily to view the homework assignments for the day.
- Spend time to go through your child's school work.
- Spend time to supervise your child in doing the homework assignments and learning through the homework assignments. However, do not do the work for your child.
- Remind your child to complete the school homework before doing the tuition work (if any).
- Guide your child to set aside a regular study time and establish good study habits.
- Consult teachers on your child's progress.

### ROLE OF STUDENTS

In order to benefit maximally from the value of homework, students should do the following on a daily basis.

- Refer to the whiteboard in the classroom for the homework assignments.
- Record the homework assignments in the Pupils' Handbook.
- Make sure that they understand what needs to be done for all the given homework assignments.
- Do not be afraid to seek help from classmates, friends or teachers if they face any difficulty.
- Organize their textbooks, workbooks, worksheets and files systematically.
- Ensure that the homework assignments are brought home to be completed and not left in school.
- Have a home study timetable.
- Have a neat study area at home, which is away from distractions such as the television and the computer.

### GENERAL GUIDELINES ON DAILY HOMEWORK

The school seeks to ensure students' wellness by not overloading students with homework assignments. It adopts the following guidelines to manage the workload of students.

1. The school and teachers have worked out an estimated amount of time that students would spend to complete their homework assignments on a typical school day. This is just an estimate and some students may require less or more time, depending on individual learning needs and styles.

Level	Estimated Time Spent on Homework Daily
P1	30 minutes to 1 hour
P2	30 minutes to 1 hour
P3	1 hour to 1 hour 30 minutes
P4	1 hour to 1 hour 30 minutes
P5	1 hour 30 minutes to 2 hours
P6	1 hour 30 minutes to 2 hours

2. In addition, students who are not able to finish the work set in class will also need to complete it at home.
3. Students may also be tasked to read some materials or write a journal at home. This should not be more than twice a week.
4. English and Mother Tongue Spelling will not be conducted on the same day. If there is a public or school holiday, spelling will be postponed to the next school day.
5. On CCA days (Tuesdays), no homework will be assigned for P3-P6 students.

**OTHER GUIDELINES ON HOMEWORK**

1. During the school holidays and the PSLE Marking Exercise, homework assignments will be issued. The school and teachers have worked out an estimated amount of time that students would spend on each subject during the duration.

Period	Estimated Time Spent on Homework for each Subject
March Holidays	1 hour 30 minutes per subject
June Holidays	2 hours per subject
September Holidays	1 hour 30 minutes per subject
PSLE Marking Exercise	1 hour 30 minutes per subject
Year-End Holidays	3 hours per subject

2. Homework assignments will not be given over festive periods during term time, e.g. Chinese New Year, Deepavali and Hari Raya Puasa. A spelling activity or a test will also not be conducted on the school day immediately after the festive period.
3. Teachers are mindful that students will not be overloaded with homework and practice papers in the week before Semestral Assessment (SA1 and SA2). Students are to use the time to revise for their subject examinations.

**PARTNERSHIP WITH PARENTS**

The school believes in the value of homework to help students consolidate their knowledge and skills and cultivate lifelong habits of independent and self-directed learning. We seek the understanding, support and collaboration of parents as our partners in education to ensure that homework works for their children, our students.