

CEDAR PRIMARY SCHOOL
SCHOOL BUS REGISTRATION FORM FOR 2020
(Please fill up all boxes)

ComfortDelGro Bus Pte Ltd
 205 Braddell Road Singapore 579701
 Tel : +65 6553 3838 Fax : +65 6456 0922

www.comfortdelgrobus.com.sg

email : school@comfortdelgrobus.com.sg
 Company / GST Registration No. : 199607256W

PARENT'S PARTICULAR

Parent's Name (As in NRIC)		Customer No. (Sch Code & Mobile No.)	CD
Billing Address (As in NRIC)	Postal Code	Home No.	
		Mobile No.	
		Alternative No.	
Email Address			

CHILD'S/ CHILDREN'S PARTICULAR

1 st Child's Name (As in B C)		Gender: M/F	Presently with ComfortDelGro Bus <input type="checkbox"/>
Date of Birth (DD-MM-YYYY)	2020		Presently NOT with ComfortDelGro Bus <input type="checkbox"/>
	Pri.	Class	
Pick-up / Drop-off Address if different from Billing Address			1-way to School <input type="checkbox"/>
			1-way from School <input type="checkbox"/>
	Postal Code		2-way <input type="checkbox"/>
			Start Date / /2020 (ddmmyyyy)

CHILD'S/ CHILDREN'S PARTICULAR

2 nd Child's Name (As in B C)		Gender: M/F	Presently with ComfortDelGro Bus <input type="checkbox"/>
Date of Birth (DD-MM-YYYY)	2020		Presently NOT with ComfortDelGro Bus <input type="checkbox"/>
	Pri.	Class	
Pick-up / Drop-off Address if different from Billing Address			1-way to School <input type="checkbox"/>
			1-way from School <input type="checkbox"/>
	Postal Code		2-way <input type="checkbox"/>
			Start Date / /2020 (ddmmyyyy)

Terms & Conditions :

1. Transport bus fees are computed based on a 9-month period. No Bus transport fee is payable on June, November & December. (Pro-rated bus fee for the month of June or November will be charged for those students who commence the bus service either in June or November)
2. The full month's bus transport fee should be made in advance by the third of each month.
3. Bus transport services that commence after the 15th of the month will be charged half-a-month's fee. Otherwise, the full month's transport fee applies.
4. Please give the Company one month's written notice and one month's bus transport fee in lieu of notice should you wish to terminate the arrangement for our bus transport services. You may email the withdrawal notice to school@comfortdelgrobus.com.sg. For example, if you wish to stop the bus transport services on 1 October, you would need to give the notice by 1 September and to pay the fees for the whole of September by 3 September.
5. Should you wish to change the pick-up and drop-off points after bus transport services have commenced, please send your request two weeks in advance to school@comfortdelgrobus.com.sg. Changes are subject to seat availability of the buses serving the new locations .
6. ComfortDelGro Bus Pte Ltd reserves the rights to change its buses, pick-up time, routes and drivers without prior notice.
7. Children must be at the specific pick-up point five minutes before the stipulated pick-up time.
8. Should the bus fail to turn up, a \$4 refund will be reflected in the next invoice.
9. No adults other than the bus attendants are allowed on board the bus with the children . Seats are assigned by the bus attendant/bus driver. Children are not allowed to reserve seats.
10. Children on board the bus must obey the bus driver and bus attendant at all times. Unruly behaviour as well as drinking, eating, running or playing on the bus is not permitted. Children who flout the rules shall be reported to their School. Arrangement of bus transport services may be terminated after ComfortDelGro Bus Pte Ltd issues two written warning letters.
11. Parent shall be held liable for any damage done to the buses as a result of their children's actions.
12. Our driver's details, including his/her particulars and vehicle number will be sent to you via SMS within two to five days before the school term begins. The driver will also be contacting you to confirm the pick-up point and time. You are also encouraged to contact the driver directly to make the necessary arrangement regarding the pick-up point and time.
13. ComfortDelGro Bus Pte Ltd ("the Company") is committed to respecting the privacy of every individual and adhering to the Personal Data Protection Act 2012, Singapore ("PDPA") when conducting our businesses. When you do provide us with your personal data, the information will be used related to registration, billing , collection of debt and business communication only. We do not sell, rent or market personal data to third parties. It is the Company's policy to keep personal data only for as long as needed. At any time, you may request ComfortDelGro Bus Pte Ltd to correct or remove any such personal data. Should you have any queries, you may contact our Data Protection Officers at dpo@comfortdelgrobus.com.sg
14. ComfortDelGro Bus Pte Ltd reserves the rights to make further changes to the above Terms and Conditions.

I fully understand the terms and conditions stated above for engaging ComfortDelGro Bus transport services and agree to abide by the said terms and conditions.
(School bus registration for new school year 2020 will take 2 weeks to process)

Signature by Parent	Date		
For Official Use			
Transport Fare inclusive of 7% GST	S\$	Per month	Bus no.